

**RIVER VALE BOARD OF EDUCATION
RIVER VALE, NEW JERSEY**

JOB DESCRIPTION

TITLE: SPEECH-LANGUAGE SPECIALIST

QUALIFICATIONS:

1. Valid New Jersey Instructional Certificate and appropriate Special Education Endorsement or eligibility
2. Minimum experience determined by the Board of Education
3. Demonstrated knowledge of effective teaching methods and ability to maintain a positive learning environment.
4. Ability to effectively apply the principals of assessment, treatment and prevention of speech, language and hearing disorders.
5. Strong interpersonal and communication skills
6. Required criminal history background check and proof of U.S. citizenship or legal resident alien status

REPORTS TO: Supervisor of Special Services and/or Principal

JOB GOAL: To help reduce or eliminate speech and hearing impediments that interfere with the students' ability to derive full benefit from the district's educational program

Specific Duties and Responsibilities:

1. Makes assessments, analyses and classifications of students' communication competencies and characteristics.
2. Plans, prepares and delivers treatment programs for children with speech and language deficiencies.
3. Provides diagnostic evaluations of pupils referred to the child study team for communication disorders and participates.
4. Develops and implements and Individualized Education Program (IEP) in conjunction with parents and teachers for pupils who are eligible for speech correction and identifies pupils in need of related services.
5. Provides individual and small group intervention sessions to classified students.
6. Conducts classes in language stimulation.
7. Maintains close liaison with the child study team and services as a case manager.

8. Keeps those records necessary for each child and completes all required local, state and federal reports.
9. Participates in the development and improvement of opportunities for disabled/exceptional students by providing individual or group in service experience for staff and parents.
10. Conducts ongoing evaluation of all children in the program to determine appropriateness of their program.
11. Develops and implements an individualized education program (IEP) in conjunction with administrators, teachers, CST members, and when appropriate, parents for pupils who are determined eligible for speech correction and identifies pupils in need of related services.
12. Acts as educational consultant to classroom teachers, guidance counselors and administrators as required.
13. Assists in proper referrals of individuals to agencies and specialists in the community.
14. Assumes primary responsibility for requisitioning and maintaining needed equipment and supplies.
15. Maintains professional competence through in service education and other professional growth activities.
16. Assumes other related duties as assigned by the principal.

TERMS OF EMPLOYMENT:

Salary and work year to be determined by the Board of Education

EVALUATION:

Performance of this job will be evaluation annually in accordance with state law and the provisions of the board's policy on evaluation of certified staff.

BOARD APPROVED:

9/7/2010